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Department of Defense
DIRECTIVE
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January 7, 1993
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SUBJECT: Defense Printing Service (DPS)

Reference: (a) Title 10, United States Code

A. PURPOSE

Pursuant to the authority vested in the Secretary of Defense under reference (a), this Directive:

1. Establishes the DPS within the Department of the Navy as the consolidated organization for printing and duplicating activities in the Department of Defense, excluding intelligence and tactical activities and National Guard and Reserve organizations.

2. Designates the Secretary of the Navy as the single manager for the operation of the DPS and assigns responsibilities, functions, and relationships, as prescribed herein.

B. APPLICABILITY

This Directive applies to the Office of the Secretary of Defense (OSD), the Military Departments, the Chairman of the Joint Chiefs of Staff and the Joint Staff, the Unified and Specified Commands, the Inspector General of the Department of Defense, the Defense Agencies, and the DoD Field Activities (hereafter referred to collectively as "the DoD Components").

C. RESPONSIBILITIES AND FUNCTIONS

1. The Director of Administration and Management, Office of the Secretary of Defense, shall:

a. Have principal OSD staff responsibility for the activities of the DPS and provide policy guidance regarding the operation and management of printing and duplicating services in the Department of Defense.

b. Chair the DoD Printing and Duplicating Services Oversight Group, composed of senior-level representatives of the Secretaries of the Military Departments; Assistant Secretary of Defense for Command, Control, Communications, and Intelligence; and Comptroller of the Department of Defense. Other DoD officials may be invited to participate, as required.

c. Represent the Department of Defense on printing and duplicating policy matters with the Joint Committee on Printing (JCP), Government Printing Office (GPO), Office of Management and Budget (OMB), and other Government Agencies.

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2. The Secretary of the Navy is designated as the single manager for all DoD printing, both for the operation of DoD in-house printing and duplicating facilities and for the departmental printing procurement functions. In this capacity, the Secretary of the Navy shall:

a. Appoint a Director of the DPS to manage and operate the DPS and all assigned resources, who shall be under the Secretary of the Navy's authority, direction, and control.

b. Provide guidance to the Director of the DPS regarding the management of the DPS and its relationships with other commands, organizations, and activities within the Navy, as well as with other DoD Components and Government Agencies.

c. Finance the operations of the DPS under the Printing and Publications Services business area of the Defense Business Operations Fund.

d. Ensure that the Director, DPS, shall:

(1) Organize, direct, and manage the DPS and all its assigned resources; produce or procure printing services; and administer, supervise, and control all assigned programs, services, and functions.

(2) Provide effective and efficient printing support to DoD Components.

(3) Conduct a coordinated DoD printing program covering the production, procurement, and distribution of publications through conventional or alternative methods.

(4) Administer Department-wide printing management systems, programs, and activities, including technical assistance, support services, and information.

(5) Provide advice and assistance on printing matters to the DoD Components and other organizations, as appropriate.

(6) Act as DoD representative for technical printing and duplicating matters under DPS cognizance with the JCP, GPO, OMB, and other Government Agencies.

(7) Supports the Director of Administration and Management, OSD, in the performance of his duties under this Directive.

3. The Comptroller of the Department of Defense shall advise, and provide policy guidance to, the DPS on the functioning of the Defense Business Operations Fund and other financial management matters.

4. The Heads of the DoD Components shall cooperate with, and provide necessary information and assistance to, the DPS in setting requirements, arranging for and executing inter-Service support agreements, and enabling the DPS to carry out day-to-day operations in an effective and efficient manner.

D. RELATIONSHIPS

1. In the performance of assigned responsibilities and functions, the Director, DPS, shall:

a. Maintain liaison with DoD Components, other Government Agencies, and private sector organizations for the exchange of information concerning assigned programs, activities, and responsibilities.

b. Use established facilities and services of the Department of Defense and other Government Agencies, whenever practicable, to avoid duplication and to achieve modernization, efficiency, economy, and user satisfaction.

2. The heads of DoD Components shall coordinate with the Director, DPS, on all matters related to the responsibilities and functions listed in paragraph C.2.d., above.

E. EFFECTIVE DATE

This Directive is effective immediately.

[Handwritten signature: DJ Atwood]

Donald J. Atwood
Deputy Secretary of Defense

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